



Purchasing Department
Telephone (520) 545-2052
Fax (520)545-2122
Email: Joelma@susd12.org

September 14, 2021

Attn: All Bidders

Subject: RFP-22-05-26 Charter Bus Services

This letter is to inform you that the above RFP was approved on our September 14, 2021 regularly scheduled Governing Board meeting for the 2021-2022 fiscal year to Mountain View Tours Inc.

This will be the first fiscal year of this agreement with the option to renew annually for up to 4 years.

Thank you for your participation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joel Martinez", is written over a light blue horizontal line.

Joel Martinez
Purchasing Supervisor

C: Yolanda Gradillas
Bid: RFP 22-05-26

Bus Maintenance:

In the interest of safety and reliability, all vehicles must be owned, operated and maintained by the bidder, with written maintenance documentation on file.

Storage of all buses shall exclusively be the responsibility of the service provider.

The contractor shall be fully responsible for all maintenance and service of buses. All bus maintenance shall be performed by qualified personnel possessing proper licenses and certificates.

The contractor shall be responsible for providing fuel, lubricants, tools, and employee uniforms.

All vehicles shall have operable heating and air condition.

Evidence of pre-trip checklist and inspection shall be faxed to the Sunnyside School District Contract manager on the day of the trip.

Tires shall always be inspected and replaced if pre-trip inspection indicated tread or condition is questionable as relates to safety and/or downtime for repair throughout trip.

Request for Service/Reservations:

When possible, as much advanced notice will be given for requests for service as Sunnyside School District programs permit, but not less than 48 hours advanced notice will be given.

Contractor shall provide written confirmation to the school/agency and Purchasing Department for all scheduled services. In the event that time does not allow a written confirmation delivered by mail, confirmation may be faxed. A contact name will be provided when service is scheduled.

Contractor will be provided a detailed itinerary to facilitate the quote. Contractor may offer additional pick-ups and drop-offs at multiple locations, District may be invoiced for additional stops not noted in the itinerary, but user must be apprised of additional charges prior to making stops.

Sunnyside School District will have the right to request departure points from any District site location and may include weekdays and weekends. These shall be provided at no additional charge.

Contractor rates shall be figured from point of pick-up to destination with no allowance from the contractor's garage to the point of pick-up.

Notice of cancellation for a trip after reservations have been made shall be given 24 hours before departure time at no cost to the District. For service where less than 24 hours is given, except for weather conditions, a cancellation fee may be charged.

Sunnyside School District has the right to revise or cancel trips due to emergency weather conditions that arise around the city or state within 2 hours notice prior to the first pick-up without financial penalty, and to revise departure and return times, trip intervals and number of trips during the time period covered by the contract without any additional cost to the District.

Describe your regular maintenance schedule for vehicles in your fleet:

See attached

Comprehensive General Liability:
Insurance:

\$ 5,000,000 per occurrence
\$ 5,000,000 aggregate coverage
\$ 100,000 fire damage
\$ 5,000 medical expense limit

Automobile Liability:

\$ 5,000,000 combined single limit
\$ 5,000,000 each occurrence limit
\$ 5,000 medical expense limit

Include with your offer, your company's policies and procedures of how a situation would be handled in the event of a breakdown while transporting students. _____

see attached

Proposal Cost Form:

Within the state of Arizona:(school or coach buses)

Sample trip: one day round trip from school to Apache Junction Renaissance Festival for 80 students and 9 adults. (This trip is a sample trip only. Destination and number of students will vary trip to trip.)

# of Buses Available for this service	Bus Type and Model	Passenger Capacity	Age	Amenities of Bus (i.e. reclining seats, overhead bins that close, interior lights, restrooms)	Hourly rate
2	VanHool / Volvo Motorcoach	52-56	2013-2018	reclining seats, interior lights, restrooms, seatbelts	Day rate - \$1,050 each bus = \$2,100

Driver's Fee \$ _____ Driver lodging and parking fees if necessary

Advance Notification Requirement? How long? _____ Zero if a PO is issued

Cancellation Policy and fee for this category of trip: _____ \$0.00 if 24 hour notice is given

Mountain View Tours, Inc.

Name of Company Proposing

Rebecca M Keyes
Authorized Signature/Local Representative

Within the Tucson Metropolitan Area:(school or coach buses)

Sample trip: one-day round trip from school to the Tucson Symphony at the Tucson Community Center for 45 students and 3 adults. (This trip is a sample trip only. Destination and number of students will vary trip to trip.)

# of Buses Available for this service	Bus Type and Model	Passenger Capacity	Age	Amenities of Bus (i.e. reclining seats, overhead bins that close, interior lights, restrooms)	Hourly rate
1	VanHool / Volvo Motorcoach	52-56	2013-2018	reclining seats, interior lights, restrooms, seatbelts	\$545-3 hour min \$93 per add'l hour after first 3 hours

Driver's Fee \$ _____ Driver lodging and parking fees if necessary

Advance Notification Requirement? How Long? _____ Zero if a PO is issued

Cancellation Policy and fee for this category of trip: \$0.00 if 24 hour notice is given

Mountain View Tours, Inc.

Name of Company Proposing

Rebecca M Keyes
Authorized Signature/Local Representative

Within the State of Arizona-Overnight Trip:(school or coach buses)

Sample trip: Middle School students to attend student council training in Prescott. Students leaving school early Friday to attend afternoon session. Students will return Saturday afternoon following morning session. 30 students and 4 adults.

# of Buses Available for this service	Bus Type and Model	Passenger Capacity	Age	Amenities of Bus (i.e. reclining seats, overhead bins that close, interior lights, restrooms)	Hourly rate
1	VanHool / Volvo Motorcoach	52-56	2013-2018	reclining seats, interior lights, restrooms, seatbelts	2 days-\$1,050 each/\$2,100 plus driver room

Driver's Fee \$ Driver lodging and parking fees if necessary

Advance Notification Requirement? How Long? Zero if a PO is issued

Cancellation Policy and fee for this category of trip: \$0.00 if 24 hour notice is given

Mountain View Tours, Inc.

Name of Company Proposing

Rebecca M Keyes
Authorized Signature/Local Representative

Athletic Event Sample Trips:

EX.1

SSHS football to St. Mary's HS in Phoenix, AZ
20-50 passengers
Equipment storage needed
Departing SSHS at 2:30pm
Returning at 12am

Cost per bus: \$1,100 for 52-56 passenger coach

EX.2

DVHS softball to Cibola HS in Yuma, AZ
20-50 passengers
Equipment storage needed
Departing DVHS at 12pm
Returning at 11:30pm

Cost per bus: \$2,100 for 52-56 passenger coach

EX.3

SSHS basketball to Buena HS in Sierra Vista, AZ
20-50 passengers
Equipment storage needed
Departing SSHS at 12pm
Returning at 11pm

Cost per bus: \$1,050 for 52-56 passenger coach