



Purchasing Department  
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Email: [Joelma@susd12.org](mailto:Joelma@susd12.org)

November 10, 2021

Attn: All Bidders

**Subject: RFP 22-11-26 Fire Extinguishers Inspection Maintenance (Parts and Repairs),  
Recharging and Inspection Fire Sprinkler System**

This letter is to inform you that the above RFP was approved on our November 9, 2021 regularly scheduled Governing Board meeting for the 2021-2022 fiscal year to Metro Fire Equipment Inc for an estimated annual cost of \$10,267.26.

This will be the first year of this agreement with the option to renew annually up to four years providing funds are appropriated to support continuation of performance.

Thank you for your participation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joel Martinez", is written over a light blue horizontal line.

Joel Martinez  
Purchasing Supervisor

C: Yolanda Gradillas  
Bid: RFP-22-11-26