



Purchasing Department  
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January 19, 2022

To: All Bidders

**Subject: Addendum #1 RFI District Response to RFP 22-18-27 Basic Life AD&D, Voluntary Life, Standalone Voluntary AD&D, Group Voluntary Short Term Disability and Supplemental Worksite Voluntary Coverage**

• **Question and Response:**

1. **A:** Currently through their agreement with MOO, TASC provides conversion and portability services and other compliance services. The approximate annual cost of these services is \$700 and the District would like to continue. Please indicate if you would be willing to provide an implementation credit or have an arrangement with TASC and can continue these services.

2. **Q:** Summary/Cert for BERP Retirees (RFP noted it was not included as update was pending)  
**A:** Not available, the BERP has a flat \$25K Benefit for life and no AD&D

3. **Q:** Rate History prior to current period for all in force lines of business.  
**A:** These rates have been in place since inception w/MOO, no additional information will be provided.

4. **Q:** Claim listing of Open and Closed Life Claims  
**A:** Please see attachment posted alongside RFI - <https://old.susd12.org/purchasing-warehouse-property-control>

5. **Q:** Updates census to identify those who elected the Basic Dependent Life option. The census provided does not identify those individuals.  
**A:** Currently they assume all employees have dependents and pay for this benefit. They may be looking at capturing dependent data with their new enrollment vendor to pay for only those that add dependents.

6. **Q:** Would Sunnyside USD be open to offering the voluntary worksite products (accident, critical illness, and cancer) on a group basis rather than on the current individual basis?  
**A:** YES

7. **Q:** Would all proposed products including the requested voluntary worksite (accident, critical illness, and cancer) need to be enrolled on the OnlineEnroll enrollment platform from Workterra that is being implemented this year or can alternate platforms be proposed for consideration?  
**A:** Preference would be that they are enrollable on the OnlineEroll enrollment platform for Workterra. A link to enroll in worksite products may be considered.

8. **Q:** What is the expectation for enrollment conditions - online self-enroll, virtual agent assisted enrollment, call center enrollment, etc.?  
**A:** Online Self-enroll and if you would like to provide an optional virtual agent or call center to answer questions please include that in your response.

9. **Q:** Our associates are working remotely and following social distancing as directed by the CDC. At this time we are providing an electronic signature. We are happy to provide a wet signature/notary, if required, at a later date. Please indicate if this will cause us to be disqualified.

**A: Digital signature is allowed; proposals must be hard copies.**

10. **Q:** Please clarify the number of copies of this proposal will be required. The RFP on page 14 states: "Include five (5) hard copies of the response." Will 5 copies be required?

**A: 5 Copies are required.**

11. **Q:** Should commissions be built in?

**A: YES**

12. **Q:** Please provide current rates retirees/BERP. Please provide full policies and certificates for the retirees.

**A: These are the same as they are for active.**

13. **Q:** Please clarify who pays for the dependent package.

**A: BASIC dependent is Employer paid per RFP.**

14. **Q:** Please clarify who pays for the retiree life.

**A: SUSD pays the employer paid benefits.**

15. **Q:** Please confirm whether the group participates in Social Security.

**A: YES**

16. **Q:** Please provide details on the Districts catastrophic leave program to include Eligibility requirements and number of employees participating.

**A: Unavailable.**

17. **Q:** This group currently has Critical Illness coverage. Can you provide available incurred claims vs. premium by product?

**A: Unavailable.**

18. **Q:** Is a Critical Illness participating census available? If not, can you provide the participation percentage for the Critical Illness plan?

**A:**

Product Line	Policy Count Per Product
Accident	10
Accident	1
Accident	9
Disability	36
Disability	191
Life - Traditional	9
Life - Traditional	1
Life - Traditional	74
Life - Universal	6
Life - Universal	3
Special Risk-Cancer	9
Special Risk-Cancer	22
Special Risk-Critical Illness	19
Special Risk-Critical Illness	41

19. Q: Will the supplemental health plans be self-administered/self-billed by employer, or will the insurance carrier be responsible for maintaining individual employee records and for generating monthly invoices?

A: **Worksite should be list billed and the carriers is responsible for maintaining and reconciling invoices.**

20. Q: Will existing coverage be automatically rolled over to awarded carrier or will employees be required to re-enroll?

A: **Employees will need to re-enroll through their positive annual open enrollment. They should not have any EOI, or pre-existing or waiting periods apply if previously enrolled.**

21. Q: Please provide Worksite (existing/requested) commission structure.

A: **Include your standard commissions.**

A copy of this addendum should be signed at the bottom and attached to your bid; otherwise, your bid may not be accepted. You may send this addendum separately if you have already mailed it in your bid. Please mail to: Sunnyside School District, Attention: Purchasing Office, 2238 E Ginter Rd, Tucson, Arizona, 85706. Indicate on outside of the envelope: Addendum #1 RFP 22-18-27 Basic Life AD&D, Voluntary Life, Standalone Voluntary AD&D, Group Voluntary Short Term Disability and Supplemental Worksite Voluntary Coverage. All terms and conditions from RFP-22-18-27 will apply to this addendum.

Sincerely,



**Joel Martinez**

**Purchasing Supervisor**

**C: File: RFP 22-18-27**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_